

USEPA

RACS WORK ASSIGNMENT FORM

1. WORK ASSIGNMENT INFORMATION

Project Name: Libby

WA No.: 137-RIRI-08BC

Revision No.: IN

SDMS Document ID



2022838

Activity: RI

EPA Contract No.: 68-W5-0022

Modification N
(C.O. Use Only)Contractor: CDM FEDERAL
PROGRAMS

Contractor Control No.:

Date: 2/26/03

2. DESCRIPTION OF ACTION

☒ New Work
Assignment
(Need WP for WA)

- Attach SOW /schedule
- Designate WAM

☐ Work Assignment
Amendment

- Change in LOE or scope by task
- Add additional tasks or funds for increased activity

☐ Partial WP Approval☐ WP Disapproval☐ Final WP Approval☐ Amendment to Final WP
Approval

- Approve change in LOE, scope or budget
- Approve additional tasks

☐ Technical Direction
Memorandum

- Details on scope, budget or schedule
- Minor shift within SOW (no change in \$/LOE)
- Change in WAM

☐ Set or revise Expenditure
Limit☐ Incremental Funding

- Fund approved WP

☐ WA Closeout

- Notification
- Notify contractor to initiate WA closeout task.
- Revise EL after final invoice
- Other (see comments)

3. BUDGET INFORMATION -- * FEES INCLUDED

Funding category

Action Code

S/SID:

☐ Completion Form WA ☒ Term Form WA
Total Funding Received (\$)Approved Work Plan Budget
LOE (Term WA only) (\$)Expenditure Limit (EL)
LOE (Term WA only) (\$)

Current	\$0	0	\$0	0	\$0
This Action	\$50,000		\$	500	\$50,000
Total	\$50,000	0	\$0	500	\$50,000

4. WA COMPLETION DATE

Current: 12/31/04

Revised:

5. EPA COMMENTS:

THIS WAF DIRECTS CONTRACTOR TO PREPARE WORK PLAN PER ATTACHED STATEMENT OF WORK.
 THIS WAF ADDS INCREMENTAL FUNDING OF \$50,000.00 DCN: LPV031 03 T 8AL0P 50102D 08BCC004
 THIS WAF INCREASES EXPENDITURE LIMITS TO ALLOW CONTRACTOR TO PREPARE STATEMENT OF WORK.

6. APPROVALS (Signatures)

Contractor Site Manager/Date

EPA Remedial Project Manager/Date

JAMES CHRISTENSEN

Contractor Regional Manager/Date

EPA Project Officer/Date

Jodi Power

- ☐ Approved As Submitted
- ☐ Approved With Changes
- ☐ Not Approved

EPA Contracting Officer/Date



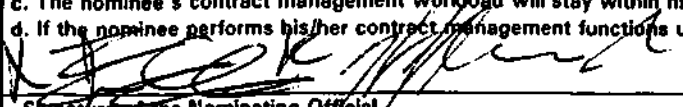
Anderson Hamp, Jr.

cc: 1. EPA PO

2. WAM

3. EPA CO

Nomination and Appointment of the Contracting Officer's Representative (COR)

 EPA	United States Environmental Protection Agency Washington, DC 20460	Page 1 of 1								
NOMINATION AND APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE (COR)										
1a. Name of Nominee: JAMES CHRISTIANSEN		b. Title: RPM Series: Grade:								
c. Mailing address (include mail code) Address: 999 18TH STREET, SUITE 500 City: State: Mail Code: EPR-SR ZIP:		d. Telephone:								
2. The nomination is for: <input type="radio"/> Project Officer <input type="radio"/> Deputy Project Officer <input type="radio"/> Regional Project Officer <input type="radio"/> Zone Project Officer <input type="radio"/> Delivery Order Project Officer <input checked="" type="radio"/> Work Assignment Manager <input type="radio"/> Alternate <input type="radio"/> Other (Alternate) (Other)	3. Training Completed: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: right;"><u>Date Completed</u></td> </tr> <tr> <td>Acquisition Training for Project Officers (Formally The Basic Project Officers Course) (All Project Officers must complete)</td> <td></td> </tr> <tr> <td>Contract Administration Course (All CORs must complete)</td> <td style="text-align: right;"><u>9/21/00</u></td> </tr> <tr> <td>Recertification Course (All CORs must complete every three years)</td> <td></td> </tr> </table>			<u>Date Completed</u>	Acquisition Training for Project Officers (Formally The Basic Project Officers Course) (All Project Officers must complete)		Contract Administration Course (All CORs must complete)	<u>9/21/00</u>	Recertification Course (All CORs must complete every three years)	
	<u>Date Completed</u>									
Acquisition Training for Project Officers (Formally The Basic Project Officers Course) (All Project Officers must complete)										
Contract Administration Course (All CORs must complete)	<u>9/21/00</u>									
Recertification Course (All CORs must complete every three years)										
4. Briefly describe the nominee's contract management experience and nominee's technical expertise in the subject matter of the contract.										
5. The nomination is for contract No: <u>06-WS-0002</u>										
6. I understand the COR duties are not redelegable. In the event that I am unable to continue performing my COR duties, I will contact the Contracting Office immediately.										
Signature of Nominee 		Date <u>2/13/02</u>								
7. I certify that: a. The nominee's contract management duties will be incorporated in his/her position description and performance standards. b. The nominee's Standard Form 450, Confidential Financial Disclosure Report, will be filed with the cognizant Deputy Ethics Official. c. The nominee's contract management workload will stay within his/her ability to perform satisfactorily. d. If the nominee performs his/her contract management functions unsatisfactorily, I will notify the Contracting Officer immediately.										
Signature of the Nominating Official 		Date <u>2/13/02</u>								
Name (Print or type)	Title (Print or type)	Telephone								
Signature of the Appointing Official (Contracting Officer)		Date								

**Federal Acquisition Institute
OnLine University**

JAMES CHRISTIANSEN

Has successfully completed the FAI
COR Mentor
September 21, 2000
Continuous Learning Points: 24

Gayle Messick
Gayle Messick
Analyst



Deborah O'Neill
Deborah O'Neill
Director

**Statement of Work
CDM RAC
Remedial Investigation Field Work and Support
2/19/03**

WORK ASSIGNMENT RATIONALE

During 2002, the EPA Remedial Program began remedial investigation (RI) activities in Libby. The first phase of the RI was called the Contaminant Screening Study (CSS). The goal of the CSS was to systematically screen all properties in the Libby Study area and generally characterize them as either: (1) obviously contaminated and candidates for immediate cleanup (using removal authority), (2) clean and subject to no further investigation or cleanup, and (3) potentially contaminated, or contaminated at a level which will require further study to determine if cleanup is necessary.

The primary field work for this effort was completed in 2002. Approximately 3500 properties were screened and CDM is currently compiling the results of the work. The data will be presented in two phases: a preliminary draft technical memo based only on visual inspection, and a final technical memo which is inclusive of soil sampling results. At this time, most soil samples have not been analyzed as EPA is still in the process of evaluating analytical techniques. While the above categories are still valid, CDM has further classified properties to incorporate other characteristics, such as whether indoor or outdoor cleanup is required, or both. The classification scheme is based on guidance from EPA and will be presented in the CSS technical memo.

The second, and final, phase of the RI is the primary subject of this work assignment. In general, the field effort associated with this phase is intended to accomplish three primary objectives:

1. Complete the CSS data collection effort. This may involve such activities as revisiting properties with incomplete data sets and visiting new properties that were not visited in 2002 but nonetheless require investigation. This may include a slightly expanded study area.
2. Collect follow-up data in accordance with the CSS Sampling and Analysis Plan (CSS SAP) and subsequent planning documents prepared by EPA or CDM. This may include collection of dust or soil samples at select properties.
3. Collect data for use in risk assessment by EPA. This may include collection and analysis of soil, dust, and air samples at select properties. The intent of this objective is to analyze various exposures associated with lower levels of asbestos in soils at a select group of properties.

PERIOD OF PERFORMANCE

Initiation through 12/31/04. Work assignment may be extended.

SPECIFIC TASKS

CDM Federal shall furnish personnel, services, materials, and equipment require to perform RI activities in accordance with all applicable regulations and guidance including but not limited to OSWER Directive 9355.3-01, 10-88 (Guidance for Conducting Remedial Investigations and Feasibility Studies under CERCLA). The following work breakdown structure shall be used for project scoping, scheduling, and technical and cost tracking and reporting.

TASK 1 Project Planning and Support

This task includes work efforts related to project initiation and management.

1.1 Attend scoping meeting with EPA in Denver. Develop work plan and associated cost estimate. Revise work plan and cost estimate based on comments from EPA. CDM should scope the work assignment and present estimates by calendar year - activities and support through 12/31/03 and activities and support from 12/31/03 to 12/31/04.

1.2 Continue to assist and or/lead development of GIS database, base maps, and coverages, as required for reports, public presentations, and decision making/planning for the project. Coordinate with the Volpe Center to ensure successful integration of RI data into the Libby V2 database. Manage ELASTIC database for sample/property tracking purposes.

1.3 Revise the existing CSS SAP as appropriate to reflect changes in analytical and quality assurance procedures resulting from the PE Study and other information obtained by EPA or CDM.

1.4 Attend scoping and planning meetings and conference calls with EPA, the Volpe Center, and other EPA contractors to aid in planning and execution of the RI field work. Assume 10 meetings of 1 hour duration. Coordinate with MTDEQ and their contractors for the execution of investigation work in Troy.

1.5 Based upon background materials, planning and scoping meetings, and guidance from WAM, prepare a site specific RI Sampling Plan to address Objectives 2 and 3 above. Provide for one review cycle. Title the document, "SAP, Remedial Investigation Study, Libby Asbestos Site, OU4." The document should be considerably simplified because dust sampling should follow the existing protocol being developed by CDM, soil sampling should follow CSS SAP. The key issue will be collection of risk assessment data.

1.6. Perform site specific project management.

1.7 Perform miscellaneous tasks as directed by WAM, such as attendance of meetings, taking meeting minutes, preparing visual aids. Assume attendance of 10 1 hour meetings, 5 meetings for which minutes are required and 1 hour for preparation, and 10 visual aid preparations of 2 hours each.

1.8 Submit costs to the contracting officer for approval for RI/FS work assignment specific pollution liability insurance, if the contractor plans to bill insurance premiums as a direct charge to the work assignment and there is no contract wide pollution liability insurance. (Note: The contractor shall track and report all costs associated with this sub-task separately and in accordance with Reports of Work, Attachment B, of this contract.)

Task 2 Field Investigation

This task includes work efforts to collect data as specified in both the CSS SAP (to meet Objective 1), and the RI SAP (to meet Objectives 2 and 3) as prepared in Subtask 1.6 above.

Task 3 Sample Analysis

All samples from Libby are analyzed by the labs under contract to CDM through the Volpe Center. For analysis of samples collected under this work assignment, CDM will coordinate with Volpe for samples analysis and ensure that the data deliverables are properly entered into the Libby 2 database and that appropriate QA/QC procedures are followed.

Task 4 Data Entry, Data Validation, and Data Evaluation

CDM will validate data collected under this work assignment in accordance with either the CSS SAP or the RI SAP. CDM, in partnership with EPA, is responsible for determining if the data collected meets QA/QC requirements and is usable for the purposes intended. CDM will coordinate with SRC in making data usability determinations. CDM will work with Volpe as necessary to manage and use the Libby 2 database and GIS as it relates to entry and use of the data collected under this work assignment.

Task 5 Remedial Investigation Report

5.1 Develop various Technical Memorandums. This may include finalizing the CSS Technical Memorandum, finalizing the Ambient Air Technical Memo, finalizing the Stimston Mill Technical Memo, and developing approximately five additional technical memos similar in scope.

5.2 Upon receipt of RI sampling data, CDM will prepare an RI technical memorandum to present results. The level of effort is assumed less than that of CSS Tech Memo (which this memo will build off of, but more than those memos in Task 6.1.

5.3 In cooperation with SRC, CDM will prepare a full RI Report. Do not scope effort for this subtask at this time. The work assignment will be revised in the future to provide more detail for this subtask.

Task 6 Work Assignment Close Out

This task includes efforts related to work assignment close out. Typical activities the contractor

may be tasked to perform include but are not limited to:

6.1 Return of document to EPA or other document repositories. File duplication, distribution, and storage. File archiving to meet Federal Records Center requirements.

6.2 Prepare a WACR in accordance with Regional guidance.

Work Assignment Name: Libby Remedial Investigation Field Work and Support
Work Assignment No.:

COST CATEGORY	RATE	TASK 1	TASK 2	TASK 3	TASK 4	TASK 5	TASK 6	Work Assignment Total
P4 Hours	\$50.48	89.0	200.0	0.0	10.0	60.0	2.0	361.0
P3 Hours	\$37.41	0.0	0.0	0.0	0.0	0.0	0.0	0.0
P2 Hours	\$26.42	204.0	200.0	0.0	160.0	100.0	0.0	664.0
P1 Hours	\$20.91	965.0	5,950.0	300.0	145.0	180.0	40.0	7,580.0
T3 Hours	\$20.34	0.0	0.0	0.0	0.0	0.0	0.0	0.0
T2 Hours	\$17.68	0.0	0.0	0.0	0.0	0.0	0.0	0.0
T1 Hours	\$16.41	0.0	0.0	0.0	0.0	0.0	0.0	0.0
PLOE Hours		1,258.0	6,350.0	300.0	315.0	340.0	42.0	8,605.0
Raw Professional Labor Dollars		\$30,061	\$139,795	\$6,273	\$7,764	\$9,435	\$937	\$194,264
Clerical Hours		440.0	0.0	0.0	0.0	0.0	20.0	460.0
Raw Clerical Labor Dollars	\$15.01	\$6,604	\$0	\$0	\$0	\$0	\$300	\$6,905
Total Raw Labor Dollars		\$36,665	\$139,795	\$6,273	\$7,764	\$9,435	\$1,238	\$201,169
Fringe Benefits	36.69%	\$13,452	\$51,291	\$2,302	\$2,849	\$3,462	\$454	\$73,809
Overhead	45.54%	\$22,823	\$87,020	\$3,905	\$4,833	\$5,873	\$770	\$125,225
Total Labor Costs		\$72,941	\$278,105	\$12,479	\$15,445	\$18,769	\$2,462	\$400,202
Travel (See Schedule A):								
Transportation		\$5,000	\$25,000	\$0	\$0	\$0	\$0	\$30,000
Lodging/Meals		\$2,500	\$75,000	\$0	\$0	\$0	\$0	\$77,500
Total Travel Costs		\$7,500	\$100,000	\$0	\$0	\$0	\$0	\$107,500
Other Direct Costs:								
	Escalation Factor Current Rates	Escalated	Units	Units	Units	Units	Units	Units
Photocopying/per copy~	\$0.0625	\$0.0625	10,000	10,000	0.0	0.0	0.0	20,000.0
Express Mail - Letter	\$6.25	\$6,250	20.0	0.0	0.0	0.0	0.0	20.0
Express Mail - 2 Lb. Pkg	\$6.50	\$6,500	0.0	0.0	0.0	0.0	0.0	0.0
Express Mail - 15 Lb. Pkg	\$22.26	\$22,260	100.0	0.0	0.0	0.0	0.0	100.0
Express Mail - 40 Lb. Pkg	\$45.01	\$45,010	0.0	0.0	0.0	0.0	0.0	0.0
Express Mail - Priority 70 lb	\$46.98	\$46,980	0.0	0.0	0.0	0.0	0.0	0.0
Express Mail - Priority 100 lb	\$99.00	\$99,000	0.0	0.0	0.0	0.0	0.0	0.0
Equipment/Supplies Shipping	\$50.00	\$50,000	0.0	200.0	0.0	0.0	0.0	200.0
Courier/Trip	\$18.00	\$18,000	0.0	0.0	0.0	0.0	0.0	0.0
Long Distance Telephone/10 min	\$2.10	\$2,100	0.0	0.0	0.0	0.0	0.0	0.0
Cellular Telephone/10 min	\$5.00	\$5,000	0.0	0.0	0.0	0.0	0.0	0.0
Supplies (See Schedule B)		\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Utilities/Misc (See Separate Schedule)		\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Total ODCs Cost		\$2,976	\$110,625	\$0	\$0	\$0	\$0	\$113,601
~No Escalation								
Computer:	Current Rate		Units	Units	Units	Units	Units	Units
Mainframe - E-mail (Non - CPU)/hour ~	\$18.73		0.0	0.0	0.0	0.0	0.0	0.0
Mainframe - CPU Intensive Uses/hour ~	\$56.50		10.0	0.0	0.0	0.0	0.0	10.0
Computer Workstation/hour ~	\$5.50		150.0	0.0	0.0	0.0	0.0	150.0
Total Computer Cost		\$1,390	\$0	\$0	\$0	\$0	\$0	\$1,390
~No Escalation								
Equipment (See Schedule E):								
Purchased		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rental		\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Total Equipment Costs		\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Pollution Liability Insurance Premium		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract Pool (See Separate Schedules):		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Team Subcontractors (See Separate Schedules):								
CDM Inc PLOE Hours		0.0	0.0	0.0	0.0	0.0	0.0	0.0
CDM Inc Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Team Sub PLOE Hours		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other Team Sub Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Team Sub PLOE Hours		0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Team Sub Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Cost		\$84,807	\$538,730	\$12,479	\$15,445	\$18,769	\$2,462	\$672,893
Handling Charge on Team Subs & Subpool	4.50%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G&A excluding Team Subs & Subpool	16.91%	\$14,341	\$91,099	\$2,110	\$2,612	\$3,174	\$416	\$113,752
Subtotal Cost & Handl Chg, G&A		\$99,148	\$629,829	\$14,589	\$18,057	\$21,943	\$2,878	\$786,445
Base Fee (Based on \$/LOE Hour)		\$3,220	\$18,256	\$768	\$806	\$870	\$108	\$22,028
Award Fee (Based on \$/LOE Hour)		\$4,818	\$24,321	\$1,149	\$1,206	\$1,302	\$161	\$32,957
Total Cost & Fee		\$107,186	\$670,406	\$16,506	\$20,069	\$24,115	\$3,147	\$841,430
Total PLOE Hours		1,258.0	6,350.0	300.0	315.0	340.0	42.0	8,605.0

Libby Asbestos Site Remedial Investigation Sampling

IGCE Assumptions Sheet Task 1 Project Planning and Support

1.1 Assume: 70 P1 hours for work plan development and revision.
20 P2 hours for work plan development and revision.
10 P4 hours for review.

1.2 Assume: 100 P1 hours (Project manager)
100 P1 hours (elastic)
100 P2 hours (GIS, db specialists)

1.3 Assume: 20 P1 hours (Project manager)
10 P2 hours (QA specialist)

1.4 Assume: 10 P1 hours for meetings (project manager)
100 P1 hours MTDEQ coordination
10 P2 hours (specialists as necessary)
25 P4 hours for MTDEQ coordination

1.5 Assume 100 P1 hours for SAP development
20 P2 hours for QA review/input (QA specialist)
10 P4 hours for review

1.6 Assume 22 month work assignment duration and a burn rate of 20 P1, 2 P2, 2 P4, and 20 clerical hours per month = 440 P1 hours, 44 P2 hours, 44 P4 hours, 440 clerical.

1.7 Assume 25 P1 hours

TOTAL LOE:	P1	965
	P2	204
	P3	0
	P4	89
	Cler	440

TRAVEL: Assume 5 trips to Libby for project manager at \$1500 per trip = \$1000 transportation, \$500 lodging/per diem.

IGCE Assumptions Sheet Task 2 Field Investigation

Objective 1. Complete CSS.

Assume:

300 properties were not visited during CSS

$300 \text{ properties} \times 4 \text{ P1 hours/property} = 1200 \text{ P1 hours}$

200 properties soil sampling was not completed (soil samples only)

$200 \text{ properties} \times 2 \text{ P1 hour/property} = 400 \text{ P1 hours}$

200 properties outside original study area =

$200 \text{ properties} \times 4 \text{ P1 hours/property} = 800 \text{ P1 hours}$

Objective 2. Conduct follow up RI sampling

Assume:

450 properties require additional dust sampling to determine if indoor cleanup is necessary.

$450 \text{ properties} \times 3 \text{ P1 hr/property} = 1350 \text{ P1 hours}$

200 properties require additional soil sampling to determine if outdoor cleanup is necessary.

$200 \text{ properties} \times 3 \text{ P1 hours/property} = 600 \text{ P1 hours}$

100 properties require both

$100 \text{ properties} \times 4 \text{ P1 hours/property} = 400 \text{ P1 hours}$

Objective 3. Conduct risk assessment sampling.

Assume 50 properties.

$50 \text{ properties} \times 4 \text{ P1 hour/property} = 200 \text{ P1 hours}$

Assume 1000 P1 hours for management/scheduling

Assume 200 P2 hours for management

Assume 200 P4 hours for management

TOTAL: P1 5950 (consistent with a field effort about $\frac{1}{4}$ - $\frac{1}{3}$ that of CSS)
P2 200
P3 0
P4 200
Cler 0

TRAVEL: Assume field effort about $\frac{1}{4}$ of CSS (approximately \$400k for travel for CSS)
Assume \$25,000 for trips to/from Libby for field crew
Assume \$75,000 for per diem/lodging/etc.

EQUIPMENT/ODCs: This will include items such as PPE, equipment rental, car rental, supplies, phone, etc:

Assume field effort about $\frac{1}{4}$ of CSS. CSS equipment costs were approximately \$600k; assume \$150k divided equally among equipment rental, misc supplies, and services.

IGCE Assumptions Sheet Task 3 Sample Analysis

Assume: 100 P1 hours for coordination

200 P1 hours for sample tracking

IGCE Assumptions Sheet Task 4 Data Entry, Validation, and Evaluation

Assume approximately 5000 samples.

Assume 40 samples per hour data entry = 125 P1 hours

Assume 10% validation (500 samples) and 20 minutes per sample = 160 P2 hours for validation

Assume 20 P1 hours for data evaluation

Assume 10 P4 hours for review

IGCE Assumptions Sheet Task 5 RI Report

- 6.1 Assume: 30 P1 hours for completion of 3 existing draft tech memos = 90 P1 hours
 50 P1 hours for development of 5 additional tech memos = 250 P1 hours
 50 P2 hours (specialists)
 30 P4 hours (review)
- 6.2 Assume: 100 P1 hours for development/writing of report
 50 P2 hours (specialists)
 30 P4 hours (review)
- 6.3 To be scoped later.

IGCE Assumptions Sheet Task 6 WA Closeout

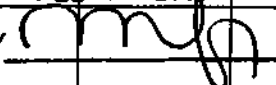
7.1 Assume 20 P1 hours for files prep

7.2 Assume 20 P1 hours, 2 P4 hours, 20 clerical for closeout reports

US Environmental Protection Agency Washington, DC 20460		1. Name of Originator Jim Christiansen		2. Date of Requisition 02/19/2003	
FPA Procurement Request/Order		3. Mail Code cpr-sr		4. Telephone Number 303 312 6748	
		5. Date Item Required 03/03/2003			
PR ID # PROJCHN-5JWQ9J		6. Signature of Originator 			
PO ID #		7. Recommended Procurement Method <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Other than full and open competition <input type="checkbox"/> Sole source small purchase			
8. Deliver To (Project Manager) Jodi Powell Custodial Area:		9. Address 999 18th Street Suite 300 Denver, CO 80202		10. Mail Code 8EPR	
11. Telephone Number					
12. Suggested Source (Name, Address, Zip Code, Phone/Contact) CAMP, DRESSER & MCK Denver, CO		13. Amount of money committed is: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> Original <input type="checkbox"/> Cancellation		14. For Small Purchases Only: Contracting Office is authorized to exceed the amount shown in Block 26 by 10% or \$100, whichever is less. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
15. Approvals					
a. Branch/Office 		Date 2/19/03		d. Property Management Office Designee	
b. Division/Office		Date		e. Other (Specify) 	
c. Funds listed in Block 26 and Block 14 (If any) are available and reserved. (Signature of Certifying Official) 		Date 2/25/03		f. Other (Specify)	
16. Date of Order		17. Order Number		18. Contract Number (if any) 68-WF-0022	
19. Discount Terms					
20. FOB Point		21. Delivery to FOB Point by On or before (Date)		22. Person Taking Order/Quote and Phone No.	
23. Contractor (Name, Address, ZIP Code)		24. Type of Order a. Purchase			
		Reference your quote			
		Please furnish the above on the terms specified on both sides of this order and on the attached sheets, if any, including delivery as indicated.			
		Delivery provisions on the reverse are deleted. The delivery order is subject to the terms and conditions of the contract.			
		<input type="checkbox"/> Oral <input type="checkbox"/> Written <input type="checkbox"/> Confirming			

25. Schedule							
Item Number (a)	Supplies or Services (b)	Quantity Ordered (c)	Unit (d)	Estimated Unit Price (e)	Unit Price (f)	Amount (g)	Quantity Accepted (h)
1	Services	1	each	600,000		\$600,000.00	
				50,000	Total \$	50,000 \$600,000.00 50,000	

26. Financial Data										
Line	Document Control Number (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Results Code (Max 9)	Object Class (Max 4)	Amount (Dollars & Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)	SFO (Max 2)
1	LPV03103		T	8A10P	50102D	2506	500,000	08BCE004	C001	
2										
3										
4										

ENTERED INTO IFMS
FEB 25 2003
BY 

27. United States of America By (Signature)	28. Typed Name and Title of Contracting Officer	Phone

ACTION: R SCREEN: REQL USERID: MIMI

02/25/03

05:23:31 PM

*** REQUISITION ACCOUNTING LINE INQUIRY TABLE ***

KEY IS TRANS CODE, REQ NO, LINE NO

TRANS CODE: RQ

REQ NO: 038ALPV031

01- LINE NO: 001 BFY: 2003

APPR: T

RPIO: 08

BUDGET ORG: 8AL0P

PE: 50102D

LINE AMT:

50,000.00

COST ORG: C001

SITE/PROJ: 08BCC004

CLOSED AMT:

0.00

BOC: 2505

RPTG CATG:

OBLG AMT:

0.00

LAST CHG STATUS:

DESCRIPTION: SERVICES JPOWELL

02- LINE NO: BFY:

APPR:

RPIO:

BUDGET ORG:

PE:

LINE AMT:

COST ORG:

SITE/PROJ:

CLOSED AMT:

BOC:

RPTG CATG:

OBLG AMT:

LAST CHG STATUS:

DESCRIPTION:

03- LINE NO: BFY:

APPR:

RPIO:

BUDGET ORG:

PE:

LINE AMT:

COST ORG:

SITE/PROJ:

CLOSED AMT:

BOC:

RPTG CATG:

OBLG AMT:

LAST CHG STATUS:

DESCRIPTION:

02-*L009 HEADER CHANGE